MADELINE **BUCHTA**

Graphic Designer, Marketer, Artist • @maddybuchtadesigns

MB DESIGNS

March 8, 2023

To Whom It May Concern
Position at Company
Address Line 1
Address Line 2
Phone Number
Email

To Whom It May Concern,

Hello! My name is Madeline Buchta. I am very interested in a position with your company. With my experience in team collaboration and creative problem solving and passion for effective communication and design, I believe I am an outstanding candidate for the position.

I am a graduate of Carroll University with degrees in Graphic Design, Theatre Arts, and Computer Science. I am often faced with the question, "What will you do with that?" My answer is always simply to create. Currently, I am the Marketing Specialist and Graphic Designer at In-Focus Photography in St. Francis, WI. This fast-paced and goal-oriented position has strengthened my skills in team collaboration, multi-tasking and time management, and creative problem solving. Outside of this position, I also take on various freelance projects and have maintained thriving relationships with a number of non-profit arts organizations including Jubilate Chorale and Milwaukee Metro Voices.

These and other experiences have solidified my love for producing engaging, informational, and professional content, which is why I jumped on the opportunity to work with you and your team.

Attached, please find my resume and references. Should you require anything further, please don't hesitate to contact me. I greatly look forward to hearing from you.

Sincerely,

Madeline Buchta
Graphic Designer, Marketer, Artist